

**Minutes of Regular Meeting of the  
Board of Sanitary Commissioners  
Terre Haute, IN  
April 17, 2018**

A regular Meeting of the Board of Sanitary Commissioners was held in the Mayor's Conference Room on the third floor, City Hall, 17 Harding Avenue, Terre Haute, Indiana, on the 17th day of April 2018, at 10:00 a.m. Those present were Charles Ennis, Brad Bush, Tim Adams, and Jim Winning for the Board of Sanitary Commissioners. Terry Modesitt was also present. Larry Auler was not present.

The meeting of the Board of Sanitary Commissioners was called to order by President Brad Bush.

There were no public comments.

**APPROVE MINUTES**

The minutes from the April 3, 2018 meeting were presented to the Board.

On motion of Jim Winning, seconded by Tim Adams, and unanimously approved, it was resolved that the minutes from the April 3, 2018 meeting be approved.

**APPROVE CLAIMS**

The list of claims was presented to the Board for Sanitary District General and Waste Water Treatment Plant and discussed. Sally informed that Board that the City is going through a software change. Brad Bush asked about the bill for Cavu Opps. Chuck Ennis said this is legal fees for contaminated main lift property.

On motion of Tim Adams, seconded by Chuck Ennis, and unanimously approved that claims be approved as presented.

**RETAINAGE ESCROW AGREEMENT FOR THE PHOSPHORUS REMOVAL  
PROJECT**

Brad Utz presented the Board with a retainage escrow agreement for the Phosphorus Removal Project. Terry Modesitt approved this agreement.

On motion of Tim Adams, seconded by Jim Winning, and unanimously approved, it was resolved that the retainage escrows agreement for the Phosphorous Removal Project be approved.

**BLANN & SON - CONTRACT EXTENSION**

Scott Barbour presented the Board with a request to extend the contract with Blann and Son for ditch maintenance. Prices will not increase. The contract was originally awarded in 2017. This would be the first extension.

On motion of Jim Winning, seconded by Tim Adams, and unanimously approved it was resolved that the Ditch Maintenance Contract with Blann & Son be extended for a year.

#### OTHER

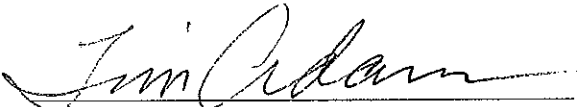
- Brad Speidel provided the Board with an update on Sewage Billing and collection activity. Our 3rd party debt collector is taking some of the accounts from the first batch of accounts, which contained the oldest unpaid accounts, to small claims court. The collection agency efforts have resulted in a few payment agreements and it has resulted in people coming in unannounced to pay their sewer bills on past due accounts. It has been a good thing. Also, Sewage Billing has ran into a couple of situations where there are large groups of housing units where meters are centrally located and in rooms. The owners have decided to not allow the water company to come in and shut off water for their tenants. Sewage Billing will now file liens in these situations.


#### ADJOURNMENT

The next regular meeting of the Sanitary Board will be held on May 2, 2018 at 10:00 a.m. in the Mayor's Conference Room, 3<sup>rd</sup> Floor, City Hall, 17 Harding Avenue, Terre Haute, Indiana.


APPROVED on the 1st day of MAY, 2018.

\_\_\_\_\_  
Brad Bush, President

  
\_\_\_\_\_  
Tim Adams, Vice President

  
\_\_\_\_\_  
Jim Winning, Secretary

  
\_\_\_\_\_  
Larry Auler, Member

  
\_\_\_\_\_  
Chuck Ennis, Member